

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm**
Date: **Monday 20th June 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
14th June 2022

7.30 pm – prior to the start of the meeting

Questions and comments from members of the public. This provides the opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments affecting the Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish. Members of the public, as well as councillors, may ask questions on matters raised.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 20th June 2022 7:30 PM

Ser	Item	Lead	Time
731	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
732	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
733	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on 16th May 2022 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
734	Planning Application 22/01459/R13 Shepton Beauchamp school Window repairs and replacement to a listed school building To review planning application submitted	Chair	5 mins
735	Approval of Internal Audit Report. To receive and approve the Annual Internal Audit Report for FY 2021/22	Clerk/RFO	3 mins
736	Approval of Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 21/22) (Accounts & Audit Regulations 2015)	Clerk/RFO	4 mins
737	Approval of Accounting Statement (Section 2 of the Annual Governance and Accountability Return 21/22) (Accounts & Audit Regulations 2015)	Clerk/RFO	10 mins
738	Consider if the Council can declare itself exempt or if a basic or intermediate review is required	Clerk/RFO	4 mins
739	Approve the period for the exercise of public rights as Monday 27 th June – Friday 5 th August (30 working days)	Clerk/RFO	3 mins
740	Re-Allocation of Reserves To resolve to approve the re-allocation of reserves at the end of FY 2021/22 (previously circulated)	Clerk/RFO	5 mins
741	To approve current Direct Debits for the next 2-year period (as per financial regulations 6.7) To resolve to approve the current Direct Debits – Wessex Water (Cowleaze rent) and ICO (Data Protection Fee)	Clerk/RFO	2 mins
742	Queen’s Platinum Jubilee To resolve to approve the additional spend of up to £14 for the Jubilee Flag.	Clerk/RFO	2 mins

<p>743 Road Safety at Love Lane/Lambrook Road junction To resolve whether to position a mirror on the old gas lamp post Outside St Michaels Cottage (This was raised by a resident at the councillor surgery held on 7th May)</p>	<p>Chair</p>	<p>10 mins</p>
<p>744 Format and length of meetings To resolve the maximum length and content of meetings</p>	<p>Cllr Wakely</p>	<p>10 mins</p>
<p>745 Finance To review the Bank Reconciliation to 31st May 2022 (previously circulated).</p> <p>To approve the schedule of payments totalling £1,854.61 (previously circulated)</p>	<p>Clerk/RFO</p>	<p>5 mins</p>
<p>746 Parish Council Newsletter To approve the July Parish Council Newsletter to be printed for distribution with the July 2022 issue of The Web at a maximum cost of £60</p>	<p>Clerk/RFO</p>	<p>5 mins</p>
<p>747 Report from Clerk/RFO. For information only</p>	<p>Clerk/RFO</p>	<p>5 mins</p>
<p>748 Allocation of councillor responsibilities Planning Highways Footpaths Cowleaze Allotments Lethbridge Recreational Ground Environment Warden Tree Warden Climate Change SID Ranger Shepton Charity Parish Online Emergency Contact</p>	<p>All</p>	<p>10 mins</p>
<p>749 Annex A – Deferred items register – update</p>	<p>All</p>	<p>5 mins</p>
<p>750 Annex B – Official correspondence received – review</p>	<p>All</p>	<p>5 mins</p>

Date of next meeting: Monday 18th July 2022