

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchampcc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm (7.15 pm - reports from County & District Councillors)**
Date: **Monday 21st March 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
15th March 2022

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 21st March 2022 7:30 PM

Ser	Item	Lead	Time
682.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
683.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
684.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 21st February 2021 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
685.	Emergency Contact To resolve to appoint a councillor who will be the emergency contact for the village in the event of adverse conditions.	Cllr Joy/Clerk	10 mins
686.	Insurance To discuss the recent communication from the insurance company concerning the events team	Clerk/RFO	10 mins
687.	Gas Fuelled Jubilee Beacon To discuss the logistics of getting the required propane gas cylinders to the church tower and to resolve if the Parish Council should go ahead with the purchase	Clerk/RFO	10 mins
688.	Local Heritage List To resolve whether to add some of our assets to the Local Heritage List and which ones to add	Clerk/RFO	10 mins
689.	Dog Fouling To resolve what action should be taken to prevent dog fouling in the village and on the footpaths	Cllr Rowswell	10 mins
690.	National Pay Award – backdated to 1st April 2021 To approve the National Pay Award for the Clerk/RFO backdated to 1 st April 2021.	Chair	2 mins
691.	Finance To review the Bank Reconciliation to 28 February 2022 (previously circulated). To approve the schedule of payments totalling £2,097.21 (previously circulated)	Clerk/RFO	5 mins

692. Parish Council Newsletter To approve the second Parish Council Newsletter to be printed for distribution with the April 2022 issue of The Web at a maximum cost of £59 for 375 copies.	Clerk/RFO	5 mins
693. Report from Clerk/RFO. For information only	Clerk/RFO	5 mins
694. Reports. To receive updates from councillors: Highways – EW/AR Lethbridge Recreational Ground Committee - NWC Environment – CL/AJ Ranger - RM Allotments - EW Cowleaze - DB Climate Emergency Working Group - DB Footpaths - SB <u>For information only – no resolution required</u>	All	20 mins
695. SID data – For information only	Clerk/RFO	10 mins
696. The Grievance Policy v1 To approve and re-adopt the Grievance Policy v1	Clerk/RFO	2 mins
697. The Disciplinary Policy v1 To approve and re-adopt the Disciplinary policy v1	Clerk/RFO	2 mins
698. Annex A – Deferred items register – update	All	4 mins
699. Annex B – Official correspondence received – review	All	4 mins

OPEN SESSION

Date of next meeting: Tuesday 19th April 2022