

SHEPTON BEAUCHAMP PARISH COUNCIL

c/o Parish Clerk, Lavender Cottage, Shells Lane, Shepton Beauchamp TA19 0LX
E-mail: clerk@sheptonbeauchamppc.org.uk

NOTICE OF THE PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of: **Shepton Beauchamp Parish Council**
Time: **7:30 pm (7.15 pm - reports from County & District Councillors)**
Date: **Monday 17th January 2022**
Place: **Village Hall, Middle Street, Shepton Beauchamp. TA19 0LQ**

Councillors will be discussing all the items listed on the Agenda



Stella Davies
Parish Clerk
11th January 2022

Prior to the start of the meeting

7.15pm Questions and comments from members of the public. During the meeting, members of the public are able to view and listen, however any questions to the council should be made during the two Open Sessions before and at the end of the meeting.

7.20 pm Reports from County and District Councillors. The County and District Councillors are invited to give a short oral report on matters affecting the Parish.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

SHEPTON BEAUCHAMP PARISH COUNCIL - AGENDA

Meeting Monday 17th January 2022 7:30 PM

Ser	Item	Lead	Time
649.	To receive apologies for absence and to approve the reasons given (LGA 1972, s85(1))	Clerk/RFO	1 min
650.	Declarations of interest – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act s33 (b-e). (NB this does not preclude any later declarations)	Chair	1 min
651.	To approve as a correct record the minutes/decisions of the Parish Council Meeting held on Monday 20th December 2021 (LGA 1972, sch 12, para 41(1)).	Chair	1 min
652.	Casual Vacancy – co-option of new Parish Councillor To resolve to appoint a new Parish Councillor who should sign a Declaration of Acceptance of Office	Chair / Clerk	30 mins
653.	General Power of Competence To resolve that the Parish Council meets the required conditions to become an eligible parish council as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012: a) It has a qualified Clerk b) A minimum of two-thirds of the total number of councillors have been elected	Chair	5 mins
654.	Budget for Financial year 22/23 and Precept To resolve to agree the Budget for the new FY and to set the precept	Clerk/RFO	35 mins
655.	Finance To review the Bank Reconciliation to 31 st December 2021 (previously circulated). To approve the schedule of payments totalling £1,034.33 (previously circulated)	Clerk/RFO	5 mins
656.	Incremental Pay Rise To approve the increase in pay for the Clerk/RFO by one increment to point 22, backdated to 1 st December 2021, due to obtaining the CiLCA qualification (as per contract section 9.2)	Chair	3 mins
657.	The Sports Pavilion at the Recreation Field To update the council on the meeting with the chair of the Recreation Committee and the chartered surveyor <i>For information only</i>	Chair	10 mins
658.	Report from Clerk/RFO. For information only	Clerk/RFO	5 mins

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| <p>659. Reports. To receive updates from councillors:
 <i>For information only – no resolution required</i></p> <p>Highways – EW/AR
 Lethbridge Recreational Ground Committee - NWC
 Environment – CL/AJ
 Ranger - RM
 Allotments - EW
 Cowleaze - DB
 Climate Emergency Working Group - DB
 Footpaths - SB</p> | <p>All</p> | <p>15 mins</p> |
| <p>660. Annex A – Deferred items register – update</p> | <p>All</p> | <p>5 mins</p> |
| <p>661. Annex B – Official correspondence received – review</p> | <p>All</p> | <p>5 mins</p> |

OPEN SESSION

Date of next meeting: Monday 21st February 2022