



**431. Report from Clerk/RFO.**

The Clerk reported that due to the current situation SSDC would not be able to offer the normal Xmas Tree collection from the recreation ground in the village and asked that people either plant or compost them, or if they subscribe to the green bin service, put them out with that. She will put information in The Web to that effect **Action – Parish Clerk**

She has received permission from the landowners to replace the existing stile behind the Duke of York and below Hillside Farm with a kissing gate and has contacted George Montague at SCC about a site meeting to discuss and is awaiting his reply.

Councillor vacancy – a notice has been posted on the village notice board and on the website and should no parishioner ask for an election by 20<sup>th</sup> November then we can proceed with co-opting someone onto the Parish Council and she will put a notice in the January edition of The Web. **Action – Parish Clerk**

**For information only**

**432. Finance**

To review the Bank Reconciliation to 26<sup>th</sup> October 2020 (previously circulated). To be signed at the next convened meeting.

To approve the schedule of payments totalling £1,744.41

**Resolved.** The Bank Reconciliation was approved and will be signed by Cllr Martin at a later date. Payments were approved and cheques issued.

**433. Reports. To receive updates from councillors:**

**Highways**

Cllr Rowswell said the white lines that he had reported at the meeting before last had still not been dealt with, or the pot hole in Middle Street, so he will chase again. He noticed there were potholes on the road near Lopen Head, but they have been flagged up so should be dealt with.

**Lethbridge Recreational Ground Committee**

Nothing to report

**Environment**

Nothing to report

**Ranger**

Cllr Martin reported that he had several comments from parishioners on what a good job he was doing. He is keeping the drains clear and has started to clear the weeds along Middle Street. He has asked if he could have a key to open the barrier at the recreation ground as he could not get into the car park with his truck. Cllr Martin will contact the recreation committee to check that he can use the key which is held in the village shop.

**Action – Cllr Martin**

SSDC are also starting to clean the drains in the village.

**Allotments**

It was mentioned that some of the allotments might be too big to manage and this could result in weeds spreading to other allotments. The clerk is to contact the person overseeing the allotments to see if he thinks there is a problem with the current allocation

**Action – Parish Clerk**

### **Cowleaze**

Cllr Bourn mentioned that the blocked stream has now been cleared. There is a potential issue with land owned by Wessex Water which is normally cleared by the council. This is not currently blocked but very overgrown and will be reported by the Cowleaze Committee

### **Footpaths**

Cllr Martin mentioned that there was a problem with the steps leading up to the allotments from Piece Lane and the post was rotten. Cllr Bourn said he would report this to the council is his capacity as a volunteer footpath manager.

**Action – Cllr Bourn**

### **For information only – no resolution required**

#### **434. Crewkerne and Ilminster School Structure Change Proposals**

To resolve if the Parish Council wishes to submit a response to the Proposals.

**Unresolved.** This will be carried forward to the December meeting and the Headmaster and Chair of Governors will be invited to that meeting to discuss whether this will have a detrimental effect on our village primary school.

**Action – Parish Clerk**

#### **435. Shepton Beauchamp Pre-school**

To resolve if the Parish Council is able to offer financial assistance to the pre-school.

**Resolved.** It was decided that the Parish Council would give £250 to the village hall under s137 to cover the pre-school December rent of the village hall on the understanding that the chair of the pre-school trustees to come to the December meeting to talk about what their plans were for the future.

#### **436. COVID 19 Lockdown Thu 5 Nov – Wed 2 Dec 20.**

To review the existing Shepton Beauchamp Neighbourhood Support Scheme and consider what amendments and changes if any are required.

**Resolved.** Cllr Martin will review the appropriate documents on the website and inform the Clerk of any changes needed.

**Action – Cllr Martin**

It was mentioned that in order to comply with GDPR, the information held on all volunteer information was due to be shredded by the end of December 2020, however in view of the present situation, it was agreed that documentation could be retained by the Parish Council and the for a further period to be reviewed in Apr 2021. The Clerk is to liaise with the ex-Councillor to confirm the distribution of data lists and to coordinate the destruction of data in Apr 2021.

**Action – Parish Clerk**

#### **437. SID update.**

To review the DRAFT MOU Agreement between SBPC and SCC on the deployment of SID on the 30/20 mph roads.

To resolve which Councillors should manage and relocate SID.

To resolve the expenditure on the following provisions: -

- The provision of street furniture at three approved SID SITES 3, 9 & 10 at £200 each, Total £600.

- To expend up to £1000 on the Chapter 8 qualification for two Cllrs to be authorised to install/remove the SID.

The Chairman reported that the SID had now been received and confirmed that he would circulate the draft MOU and the locations (agreed by SCC) of the SID to all councillors.

**Action - Chairman**

SCC have not answered the query regarding the Chapter 8 qualification. The Chairman reported that South Petherton Parish Council have not signed the MOU, nor do their councillors have the qualification but use an external person that does. Martock have also not signed the MOU. It was noted that our Parish Ranger does have the necessary qualification.

**Partially Resolved as follows:**

**Resolved.** The Councillors to manage the SID are the Chairman and Cllr Bourn in conjunction with the Parish Ranger. The Clerk will download the data.

**Resolved.** To approve the siting of three pieces of street furniture at a total cost of £600.

**Unresolved.** To expend up to £1,000 on the Chapter 8 qualification.

**438. Climate Emergency Community Fund**

Feedback on contact with Community Emergency for Rural Areas and options available  
To resolve if the Parish Council wishes to take up this option.

The Chairman reported that he and Cllr Bourn had spoken to the Community Emergency for rural areas about joining with other Parishes to submit a bid for funding, but this appeared to be more commercially based, trying to sell products, rather than a community-based project.

**Resolved.** That the Parish Council do not take up this option. However it was agreed that the Working Group under Cllr Bourne should consider the making a recommendation to the Parish Council in December on submitting an application to the Climate Emergency Community Fund for a grant to carry out a baseline audit in conjunction with Langport and Huish Episcopi Councils by 12 January 2021. (See Item 439)

**439. SB Climate Emergency Working Group**

(The Chair brought this Item forward to be discussed before Item 438.

Cllr Bourn reported that there are currently five members of the group. The purpose of the group is to see what Shepton Beauchamp as a community can do to mitigate the climate emergency, and reduce our carbon footprint. In order to look at this we need baseline information about what our energy consumption is and what ecological conservation issues there are. We could apply for Climate Emergency Community funding from SCC in order to carry out this audit in conjunction with Langport and Huish Episcopi.

**For information only.**

**440. Nomination of Tree Warden**

To resolve which Councillor should fill the vacant role

**Resolved.** That Cllr Bourn fill the role of Tree Warden.

**441. What 3 words**

To resolve if the Parish Council should publicise this on the website

**Resolved.** That the Parish Council publicise What 3 Words on the website and also on the village Facebook page.

**Action – Parish Clerk and Cllr Martin**

**442. Annex A – Deferred items register**

The items that have action for Cllr Finlay need to be re-allocated.

**Action - Chairman**

**443. Annex B – Official correspondence received**

Cllr Bourn mentioned the SSDC Environmental Champions zoom meetings which they will hold on a regular basis. The Clerk is currently the contact as Environment Champion. This needs to be changed to Cllr Bourn.

**Action - Parish Clerk**

The Chairman mentioned Covid-19 support for Town and Parish Councils survey, which he will complete in conjunction with the Clerk, on behalf of the Parish Council.

He also mentioned the 'Have your say in Somerset Covid' survey, which can be completed as individuals.

**Meeting closed: 9.00 pm**