

**SHEPTON BEAUCHAMP PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE SHEPTON  
BEAUCHAMP PARISH COUNCIL**

**Held on Monday 16<sup>th</sup> December 2019 at 7:30 PM  
In the Village Hall, Middle Street, Shepton Beauchamp, TA19 OLQ**

**Councillors Present:** Nigel Wylie Carrick (Chairman) Richard Martin (Vice-Chairman)  
Roger Cripps Sarah Brunt  
Andrew Rowswell Clare Lillywhite  
Stella Davies – Clerk

**District/County Councillors in Attendance:** SSDC Cllr Crispin Raikes sent his apologies and SCC Cllr Adam Dance attended from the beginning of the meeting and left at 7.55 pm

**Members of the Public.** 2 members of the public attended, although one left before the start of the meeting.

**261. To receive apologies for absence and to approve the reasons given (LGA 1972s85(1))**  
Apologies received from Cllr Angie Joy. Cllr Innis Finlay also absent.  
**Resolved.** To accept and approve the apologies given

**262. Declarations of interest** – Members to declare any interest, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)  
**Cllr Nigel Wylie Carrick Item 266 planning application 19/03162/HOU. Neighbour**

**263. To approve and sign as a correct record the minutes of the Parish Council Meeting held on Monday 18<sup>th</sup> November 2019 (LGA 1972 sch 12, para 41(1))**  
**Resolved.** That the minutes of the Parish Council meeting held on 18<sup>th</sup> November be signed as correct.

**264. Reports.**

**Highways**

Councillor Rowswell said he had been approached by a resident about the speed of traffic going through the village. The Chairman confirmed that we will be allocating monies in next year's budget for a Speed Indicator Device and we will put in a Speedwatch programme.

**Recreation Committee**

The Chairman reported that the recreation committee are happy to become a charitable incorporated organisation and Bruce Barton will be sending an email to that effect, however they are considering whether they can merge with the Village Hall Trust, but the council members thought they may not want to go down that route.

### **Footpaths**

Councillor Cripps has reported the steps on Piece Lane where the paths cross to the county council & the area warden but has had no response to date. They have been reported as faults to be sorted as soon as possible. The Parish Ranger will be in attendance every Tuesday next year starting on 7<sup>th</sup> January. The Ranger has asked the district council to send a road sweeper to clear Great Lane. He has cleared the drains in Great Lane.

### **Allotments / Cowleaze**

Councillor Cripps said there were only 2 allotments left for rent. Free manure had been provided for the allotment holders to use. Cowleaze is now undergoing winter maintenance. Nine trees have been provided by Councillor Finlay and drastic pruning has been undertaken to clear trees from around the electric cables.

**It was noted that for the next Agenda the Parish Ranger should be under a separate heading**

**Action – Parish Clerk**

- 265. Policy. To consider the Council's response** to the NALC's Consultation Paper on 'Strengthening police powers to tackle unauthorised encampments' – required by 19 Feb 2020.

**Resolved.** The council agreed that police powers should be strengthened. They reviewed the questions posed and submitted their answers. Clerk to email NALC with the council's responses.

**Action – Parish Clerk**

- 266. Planning. Planning Application 19/03162/HOU Magnolia Cottage.** (Demolition of existing garage conversion and the erection of two storey side extension with a Juliet balcony to the rear elevation, new dormer to front elevation & extended dormer & a roof light on rear roof slope). To review planning application submitted. Cllr Wylie Carrick handed over the Chair to Cllr Martin and sat in the public seating.

**Resolved.** No objections, but the following reservations/observations – The extension could make the pair of semis look unbalanced; is there adequate parking for the proposed development; the Juliet balcony in the rear elevation will overlook neighbouring properties so could frosted glass be considered for these windows.

To submit response by 19<sup>th</sup> December

**Action – Parish Clerk**

- 267. Cllr Wylie Carrick resumed the Chair.**

### **Highways. To discuss clearing of the ditch between Branstons & Lopen Head**

To resolve responsibility for clearance.

**Resolved.** It was believed that responsibility lay with county roads at SCC. The Clerk to contact the highways department. In addition to also raise with them the problems of the flooding at the crossroads at the end of the village towards Doble's Farm where a drain needs to be unblocked and the drain outside the cottage next to the Duke of York which cannot cope with the water coming down from Great Lane. It was also suggested that the Clerk contact Seavington Parish Clerk and ask them to raise the clearing of the ditch between Branstons & Lopen Head at their council meeting.

**Action – Parish Clerk**

- 268. Assets. To complete the refurbishment of the telephone box** by adding shelves to accommodate books. To resolve to spend up to a maximum of £100 to complete this work.  
**Resolved.** To agree to spend up to £100 to install shelving.

Additionally, to consider who will be responsible for stocking the shelves with books.

**Resolved.** The council agreed as a collective to be responsible for checking the items within the library. It was agreed that it should be publicised once the shelves were there in the Web magazine. It was suggested 'Library' adhesive lettering be used.

**Action – Parish Clerk**

- 269. Assets. To review the Land Registry plan for the Recreation Field and confirm the details are correct.**

**Resolved.** All agreed the plan was correct. Clerk to write to Roger Taylor to confirm.

**Action – Parish Clerk**

- 270. Finance. To review the Council Earmarked Reserves** and re-allocate as necessary. The RFO reported that many of the current earmarked reserves should be included as budget lines in the main budget as they were items of everyday expenditure and that the earmarked reserves should be for items that we thought would incur large costs. She suggested that there should be only three earmarked reserves – MUGA, Village Plan 2020 and Lethbridge Recreation field, plus a General Reserve.

**Resolved.** All agreed that there should be the reserves suggested above and that £7,500 be put against MUGA, £15,000 into the General Reserve and the remainder allocated equally between the Village Plan & Lethbridge Pavilion reserve.

- 271. Finance. To resolve to allow the Clerk/RFO to move monies between current & deposit account** without needing approval by the full council, provided this is endorsed by 2 bank signatories.

**Resolved.** All agreed that the Clerk/RFO could move monies between the two bank accounts with the endorsement of 2 authorised signatories.

- 272. Finance.**

To review Bank Reconciliation to 25<sup>th</sup> November 2019 (previously circulated)

To sign payments:

Chq 583 HMRC – PAYE £91.00

Chq 584 S Davies – clerk's salary & expenses £403.65

Chq 585 PATA UK – payroll processing charge £7.75

Chq 586 SSDC – Ranger £603.84

Chq 587 SALC – Training courses £140.00

Chq 588 PCC Shepton Beauchamp – wreath for Remembrance Sunday £15.00

**Resolved.** Bank reconciliation approved and signed as correct. Payments agreed and cheques issued.

#### **Annex A – Deferred items register**

The Chairman noted that the clerk should be made aware of any items that had been completed.

**Action – All councillors**

Item. 241. **To approve the Parish Directory** and consider how this should be distributed.

**Resolved.** It was noted that some information was incorrect and should be amended prior to circulation. The leaflets should be available in Angie's shop & The Duke of York, plus the phone box library.

**Action – Parish Clerk**

Item 254. The clerk reported that she had contacted SCC highways re an additional grit box but they only supplied boxes for the highway. They said the grit was not suitable and suggested purchasing a salt dispenser and salt for use outside the village hall.

**Action – Parish Clerk**

Item 254. The clerk mentioned that she has contacted SCC about Great Lane, to be told it was District Council who were responsible. The committee confirmed that we need the mechanical road sweeper to clear Great Lane. **Action – Parish Clerk**

Item 260. Christmas Tree collection – the clerk has contacted South Somerset District Council and is awaiting a reply. Once the date is confirmed then the clerk is to let Richard know so it can be posted on the Facebook page. **Action – Parish Clerk**

**Annex B – Official correspondence received**

The chairman requested that the email from Sports England be forwarded to Bruce Barton and that the emails concerning the SSC environment strategy & Somerset pollinator action plan be added to the website. **Action – Parish Clerk**

**Questions from the public**

There was concern raised over the fact that lorries from Branstons were not stopping to enable cars to pass on the narrow road. The council decided that a formal letter would not be sent as Branstons had been very generous with donations to the village, but that Councillor Wakely would mention it to his contact there.

It was asked if there was any update on the proposed bridleway along Fouts Lane and if the parish council knew who was funding its development, as the landowners had not been informed of the proposal. The Chairman confirmed that as far as the council were concerned no decision had been made to go ahead with the bridleway.

**Meeting closed at 9.15 pm.**